



# Board of Building Standards

## RESIDENTIAL CONSTRUCTION ADVISORY COMMITTEE MEETING AGENDA

DATE: JANUARY 27, 2021  
TIME: 9:00 AM  
LOCATION: VIDEOCONFERENCE  
DIAL-IN # 1 614-721-2972  
CONFERENCE ID: 530 987 315#  
[Videoconference Link](#)

### Staff & Guess "Sign-in"

#### ORGANIZATIONAL MEETING

Call to order.  
Roll call.  
Organizational Meeting.  
Adjourn.

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#### REGULAR MEETING

#### Call to Order

#### Roll Call

#### Consideration of Minutes

[MIN-1](#) October 21, 2020 Meeting Minutes

#### Old Business

#### New Business

[NB-1](#) OBOA Petition 20-13 (Permit Techs) Update

#### Reports from Chairperson

#### Reports from Executive Secretary

#### Public Comments

#### Comments from Committee Members

**Future Meeting Schedule**

March 24

May 12

August 18

October 20

December 15

**Motion to Adjourn**

MINUTES  
RESIDENTIAL CONSTRUCTION ADVISORY COMMITTEE MEETING  
OCTOBER 21, 2020

**Call to Order**

Mr. Johnson called the meeting to order at 9:00 am on October 21, 2020 via videoconference.

**Roll Call**

Committee members present: Ric Johnson, Don Phillips, Mike Boeckermann, Tony Catalono, Bill Kaufholz, Roger Puzzitiello, Craig Tuckerman, and Mayor Christie Ward

Staff members present: Jay Richards, Regina Hanshaw & Debbie Ohler

Visitors present: Kris Klaus, Corey Roblee, Eric Lacey & Charles Huber

**Agenda**

There were no changes or additions to the agenda.

**Consideration of Minutes**

**MIN-1 January 29, 2020 Minutes**

Mr. Phillips moved and Mr. Catalono seconded to approve the January 29, 2020 minutes. Motion passed unanimously.

**Old Business**

**OB-1 Update on Status of Board's Rulemaking**

Ms. Hanshaw informed the Committee that the Board put on hold all its rulemaking including the proposed changes to the RCO in Amendments Group 100. She stated the much of the proposed changes in the package were not critical but primarily clean-up to the 2019 RCO. She stated the she would keep the Committee informed on the status of the Board's proposed rule changes.

**New Business**

**NB-1 Petitions 20-07 (RCO 1402), 20-08 (RCO 1403), 20-09 (RCO 1412), 20-10 (RCO 1413)-  
Update reference to UL/CSA 60335-2-40**

Ms. Ohler presented Petitions 20-07 through 20-11 requesting amendments to the Residential Code of Ohio to update to newer editions of UL and ASHRAE standards recognizing low global warming potential refrigerants.

After discussion and review of the petitions, Mr. Phillips moved and Ms. Ward seconded to recommend approval of petitions 20-07 through 20-11 to update references in the Residential Code of Ohio related to referenced standards ASHRAE 34 and UL/CSA 60335-2-40 for refrigerants. Motion passed unanimously.

**Reports from Chairperson**

There was no report from the Chair.

**Reports from Executive Secretary**

Ms. Hanshaw reminded members for upcoming ethics and diversity and inclusion training.

## **Public Comments**

No public comments.

## **Comments from Committee Members**

No comments from Committee Members.

## **Future Meeting Schedule**

December 16

Ms. Hanshaw stated that unless something came up the December 16 meeting will likely be cancelled.

## **Motion to Adjourn**

Mr. Phillips moved and Mr. Boeckermann seconded to adjourn.

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Ric Johnson, Chair  
Residential Construction Advisory Committee

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Regina Hanshaw, Executive Secretary  
Board of Building Standards

Distribution:  
File  
Committee Members and Staff

## RESIDENTIAL Chapter 1

### 4101:8-1

104.2.3.5 Permit Technician. All at the direction of the residential building official, residential building departments may elect to employ permit technicians designated as responsible for receiving applications for plan approval, prepare invoices for plan review, routing applications and construction documents, communications with applicants and keeping official records. They shall also process certificates of plan approval, notices, orders, certificates of occupancy, certificates of completion, and other such records required by the rules of the Board of Building Standards. They shall also be responsible for generating departmental reports and processing requested information for review by the residential building official. All permit technicians shall conduct themselves in a professional, courteous, impartial, responsive, and cooperative manner.

## NON-RESIDENTIAL Chapter 1

### 4101:1-1

104.2.3.4.4 Permit Technician. All at the direction of the building official, building departments may elect to employ permit technicians designated as responsible for receiving applications for plan approval, prepare invoices for plan review, routing applications and construction documents, communications with applicants and keeping official records. They shall also process certificates of plan approval, notices, orders, certificates of occupancy, certificates of completion, and other such records required by the rules of the Board of Building Standards. They shall also be responsible for generating departmental reports and processing requested information for review by the residential building official. All permit technicians shall conduct themselves in a professional, courteous, impartial, responsive, and cooperative manner.